

COLOMBO TEA TRADERS' ASSOCIATION

C/o. THE CEYLON CHAMBER OF COMMERCE, P.O.Box 274, No. 50, NAVAM MAWATHA, COLOMBO 02.

Telephone: 5588849; Facsimile: 2449352; [E-mail ; hemaratne@ctta.lk](mailto:hemaratne@ctta.lk),

CIRCULAR NO. 27 OF 2022

August 05,2022

FOR THE ATTENTION OF THE SELLERS

DISPENSATIONS FOR CATALOGUING OF TEAS

Having deliberated the existing methodology adopted by the Office of the CTTA for granting dispensations for cataloguing of teas, the following specific requirements have been approved by the Committee for implementation with effect from Sale No 34 of 2022.

Requests for Dispensations due to fuel crisis;

- Requests for dispensation should reach the Office of the CTTA on or before 1.00 p.m. latest on the catalogue closing date. No requests are entertained by the CTTA after 1.00 p.m.
- Irrespective of membership all factories are required to get a specific recommendation from the relevant association.
- Full details of selling marks with Invoices under the factory registration number should accompany the request.
- Brokers should convince/educate, and encourage factories to dispatch their products to their respective warehouses well in advance.
- After the cut-off time of the catalogues no requests to be entertained by the associations.
- Ex-estate or Main sale samples should be delivered to respective brokers before 12.00 noon on the following Monday.
- Total volume of teas approved under the special dispensation should be unloaded at the respective brokers' warehouses before 12.00 noon on the following Tuesday.

Requests for Dispensations due to specific issues;

- Specific issues covered – road accidents, natural disasters, road blocks due to social disturbances, and serious mechanical defects of transport vehicles.
- Specific recommendation from the relevant association is required on the nature of the issue.
- All such requests should accompany with full details of selling marks with Invoices under the factory registration number.
- Office of the CTTA will consider requests on a case-by-case basis.
- All requests of this category should reach the Office of the CTTA on or before the cut-off time on the catalogue closing date.